



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Lalit Narayan Mithila University

Kameshwaranagar, Darbhanga- 846008

Email: iqac@lnmu.ac.in

Ref: IQAC - 01-10/18

Date: 13 / 01 / 2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 13.01.2018 at 02.30 PM in the official chamber of Vice-Chancellor under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice Chancellor
2. Dr. Jai Gopal, Pro Vice Chancellor
3. Dr. B. B. L. Das, HoD, University Dept. of Commerce
4. Dr. M. Nehal, Director, WIT, Darbhanga
5. Dr. Chandrabhanu Pd. Singh, HoD, University Dept. of Hindi
6. Dr. (Mrs.) Arunima Sinha, HoD, University Dept. of English
7. Dr. Arvind Kumar Jha, Principal, C. M. Sc. College, Darbhanga
8. Dr. Ratan Kumar Choudhary, University Dept. of Chemistry
9. Dr. Divakar Jha, University Dept. of Commerce
10. Dr. Ram Bharat Thakur, University Dept. of Economics

At the outset, the Vice Chancellor-cum-chairman Prof. Surendra Kumar Singh welcomed the members. After that agenda were presented by the Coordinator, IQAC with the permission of the chair.

Agenda for Consideration:

Agenda – 1 : Approval of the resolution taken in the previous meeting dated 12.04.2017.

Resolution : The members unanimously approved the resolutions taken in the meeting dated 12.04.2017.

Agenda – 2 : For consideration and approval of the AQAR 'prepared for the year 2016-17'.

Resolution : The prepared copy of AQAR was distributed among the members. The members after minute observations suggested that some important information were missing in the AQAR. It was resolved and decided that the member co-ordinator will look into the matter and a modified AQAR (2016-17) be present in the next meeting.



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AOB 1

: The member co-ordinator informed the house that he is going to be superannuated on 31st January, 2018 and requested the Hon'ble Vice-Chancellor-cum-Chairman to appoint a new member co-ordinator.

Resolution

: The Committee appreciated with applaud the services rendered by Prof. R. B. Thakur during his short tenure.
The Hon'ble Vice-Chancellor sought opinion from the members to suggest a name for the member co-ordinator of L.N.M.U. IQAC.
The members suggested the name of Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry, L. N. Mithila University, Darbhanga for IQAC member co-ordinator of LNMU, which was unanimously approved.

AOB 2

: Regarding re-constitution of IQAC.

Resolution

: It was also discussed about the composition of IQAC and resolved that it should be reconstitution as per the UGC and reconstituted guidelines. For this Development Officer Dr. K. K. Sahu was authorized to place the proposal to the Hon'ble Vice-Chancellor.


AOB 3

: Regarding set-up of separate office for IQAC.

Resolution

: It was also decided to set-up a separate office for IQAC in the university administrative building located in the campus. For this, it was decided to appoint an office-assistant cum computer operator and a 4th grade employee. Development Officer and Prof. Ratan Kumar Choudhary were authorized to look into the matter and make and submit a proposal before the Hon'ble Vice-Chancellor for necessary direction.

The meeting was adjourned with the vote of thanks presented by the member co-ordinator.


(Ram Bharat Thakur)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



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Email: iqac@lnmu.ac.in

Ref: IQAC - 55A/18

Date: 11/05/2018

Minutes of IQAC Meeting

A meeting of IQAC was held on 11.05.2018 at 02.30 PM in the Meeting Hall of Administrative building under the chairmanship of Professor Surendra Kumar Singh, Hon'ble Vice-Chancellor.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Vice-Chancellor
2. Dr. Jai Gopal, Pro Vice-Chancellor
3. Dr. Bhola Chourasia, Dean Students' Welfare
4. Dr. Ajay Nath Jha, Proctor
5. Dr. M. K. Ansari, Registrar
6. Dr. Muneshwar Yadav, C.C.D.C.
7. Dr. Sardar Arbind Singh, Director, D.D.E.
8. Dr. D. N. Mishra, HoD, University Dept. of Zoology
9. Dr. L. K. Singh 'Kabya', HoD, University Dept. of Music & Dramatics
10. Dr. Dhruv Kumar, Associate Professor, PG Dept. of Psychology
11. Dr. Binod Kumar Choudhary, HoD, University Dept. of Sociology
12. Dr. Arvind Kumar Jha, Principal, C. M. Science College, Darbhanga
13. Sri Pawan Sureka, President, Divisional Chamber of Commerce & Industries
14. Sri Mukesh Kumar Jha, Chairman/State Secretary, Dr. Prabhat Das Foundation, Darbhanga
15. Sri Suraj Kumar, President, Students' Union, L. N. Mithila University
16. Dr. L. P. Singh, Retd. Head, University Dept. of Commerce & M.B.A.
17. Dr. K. K. Sahu, Development Officer
18. Dr. Ratan Kumar Choudhary, Professor, University Dept. of Chemistry

At the outset, the IQAC co-ordinator Prof. Ratan Kumar Choudhary introduced the members. After welcoming the members, he expressed his hope that the IQAC will achieve the goal with their able suggestions and cooperation.

Agenda for Consideration:

Agenda – 1 : Confirmation of the resolution taken in previous meeting dated 13.01.2018.

Resolution : The resolution taken in the previous meeting dated 13.01.2018 was read out by the IQAC Co-ordinator and also apprised the members by the action taken. The members unanimously confirmed it.

Agenda – 2 : Approval of the modified AQAR for the year 2016-17.

Resolution : The member co-ordinator informed the house that the information given by some of the PG Departments are not uniform and lacks proper information. It was suggested that for this a meeting with HoD/Directors and some officers is necessary.



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Agenda – 3 : Preparation of AQAR for the year 2017-18.

Resolution : It was resolved that a meeting of all concerned will be organized on 12.05.2018 at 02.00 PM in the Meeting Hall of the University. The matter related to AQAR of 2016-17 & 2017-18 will be discussed in the meeting.

Agenda – 4 : To consider the proposal of voluntary re-assessment of L. N. Mithila University for improvement in accredited status.

Resolution : The Co-ordinator of the IQAC informed the house that the validity of grade 'B' (2.46 CGPA) obtained by L. N. Mithila University in the 2nd Cycle of NAAC Accreditation is valid from June 2015 to June 2020. But by this grade point the university will not be able to get financial grants from the funding agencies such as UGC, RUSA, etc.
The Co-ordinator also informed that there is provision in NAAC guidelines for the improvement in grade point by voluntary reassessment. The institutions can approach for reassessment after one year and before three years of NAAC Accreditation. The L. N. Mithila University has eligibility for reassessment. The members unanimously accepted the proposal of reassessment.

Agenda – 5 : To constitute a core committee for the preparation of AQAR/SSR etc. for re-assessment.

Resolution : It was resolved that there is need of two committees for preparation of AQAR & SSR separately for assessment.
(a) A committee be constituted to examine the Report and Recommendations made by the Peer Team in 2nd Cycle NAAC Accreditation in 2015. The committee will submit valuable suggestions with regard to reassessment of NAAC Accreditation of L. N. Mithila University.
(b) The IQAC Co-ordinator and Development Officer were authorized to constitute the committee. It was also suggested that second committee will be constituted for the preparation of SSR. Prof. S. Arbind Singh suggested that seven members be assigned for the preparation of seven criteria which was unanimously approved. For this, the IQAC Co-ordinator and Development Officer were authorized.

Agenda – 6 : To consider the proposal to organize a workshop on “New Framework for Assessment process”.

Resolution : It was discussed in the meeting that the NAAC in July 2017 adopted Revised Assessment Framework (RAF) for the Accreditation. For this, it was proposed that a workshop on RAF at local level will be organized and approach for a Resource Person from NAAC office will be made. After getting the acceptance workshop will be organized, For which C.C.D.C. was authorized to expedite the process.



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The meeting was adjourned with the vote of thanks presented by the Registrar Prof. M. K. Ansari.

(Ratan Kumar Choudhary)

Coordinator, IQAC

Distribution:-

1. All members of the Committee.

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Email: iqac@lnmu.ac.in

Ref: IQAC-113/18

Date: 19 / 05 / 2018

Minutes of IQAC Meeting

A meeting of IQAC with all the Heads of University Department, Directors of Self-financed Institutions, Coordinator of NSS, Professor in-charge, Central Library and Medical Officer of LNMU was held on 12.05.2018 at 11.30 AM in the Meeting Hall under the chairmanship of the Hon'ble Vice-chancellor, Prof. Surendra Kumar Singh.

Following members were present in the meeting:

1. Prof. Surendra Kumar Singh, Hon'ble Vice-Chancellor
2. Head, University Dept. of Commerce/Director, MBA
3. Head, University Dept. of Philosophy
4. Head, University Dept. of Sanskrit
5. Head, University Dept. of Geography
6. Head, University Dept. of History
7. Head, University Dept. of Sociology
8. Head, University Dept. of Chemistry
9. Head, University Dept. of Economics
10. Head, University Dept. of Political Science
11. Head, University Dept. of Psychology
12. Head, University Dept. of Maithili
13. Head, University Dept. of Urdu
14. Head, University Dept. of English
15. Head, University Dept. of Hindi
16. Head, University Dept. of Music & Dramatics
17. Head, University Dept. of Mathematics
18. Head, University Dept. of Physics
19. Head, University Dept. of Zoology
20. Head, University Dept. of Botany
21. Head, University Dept. of AIH & C
22. Director, IGG
23. Director, DDE
24. Director, ILIS
25. NSS Co-ordinator
26. Medical Officer, Health Centre
27. Prof.-in-charge, Library
28. Sports Officer
29. Dr. K. K. Sahu
30. Dr. Ratan Kumar Choudhary

At the outset, the IQAC co-ordinator welcomed the Hon'ble Vice-Chancellor, HoDs and Officers present in the meeting. The necessity of the meeting was elaborated by the IQAC Co-ordinator.

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Ref:

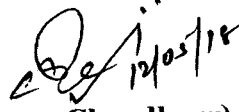
Date: ___/___/___

Agenda of Consideration:

Agenda – 1 : To review the short comings found in AQAR of 2016-17 and preparation of AQAR of year 2016-17 and 2017-18.

Resolution : It was resolved that the format of AQAR sent to the departments by the IQAC will must be dully filled in and revert and to the IQAC office latest by 20.05.2018. The Hon'ble Vice-Chancellor-cum-chairman of the IQAC expressed his displeasure said that plenty of seminars and activities are being organized by the departments, but we are not properly documenting the exents. Following this, The IQAC Co-ordinator explain with example the tact of documentation to the members. It was also resolved that the database of all the teachers and non-teaching staffs of PG departments should reach the D.O. office within two days.

The meeting was adjourned with the vote of thanks presented by the Development Officer.


(Ratan Kumar Choudhary)
Coordinator, IQAC

Distribution:-

1. All members of the Committee.



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Ref: IQAC - 55A/18

Date: 11 / 05 / 2018

Action Taken Report of IQAC Meeting dated 13-01-2018

Agenda	Resolution	Action Taken
Agenda 1: Approval of the resolution taken in the previous meeting dated 12.04.2017.	The members unanimously approved the resolutions taken in the meeting dated 12.04.2017.	Approved
Agenda 2: For consideration and approval of the AQAR 'prepared for the year 2016-17'.	The prepared copy of AQAR was distributed among the members. The members after minute observations suggested that some important information were missing in the AQAR. It was resolved and decided that the member co-ordinator will look into the matter and a modified AQAR (2016-17) be present in the next meeting.	Modifications made as per the advise of the members
AOB Agenda 1: The member co-ordinator informed the house that he is going to be superannuated on 31st January, 2018 and requested the Hon'ble Vice-Chancellor-cum-Chairman to appoint a new member co-ordinator.	The Committee appreciated with applaud the services rendered by Prof. R. B. Thakur during his short tenure. The Hon'ble Vice-Chancellor sought opinion from the members to suggest a name for the member co-ordinator of L.N.M.U. IQAC. The members suggested the name of Dr. Ratan Kumar Choudhary, Professor, University Deptt. of Chemistry, L. N. Mithila University, Darbhanga for IQAC member co-ordinator of LNMU, which was unanimously approved.	Unanimously approved
AOB Agenda 2: Regarding re-constitution of IQAC.	It was also discussed about the composition of IQAC and resolved that it should be reconstitution as per the UGC and reconstituted guidelines. For this Development Officer Dr. K. K. Sahu was authorized to place the proposal to the Hon'ble Vice-Chancellor.	Unanimously approved
AOB Agenda 3: Regarding set-up of separate office for IQAC.	It was also decided to set-up a separate office for IQAC in the university administrative building located in the campus. For this, it was decided to appoint an office-assistant cum computer operator and a 4 th grade employee. Development Officer and Prof. Ratan Kumar Choudhary were authorized to look into the matter and make and submit a proposal before the Hon'ble Vice-Chancellor for necessary direction.	Approved and executed


(Ratan Kumar Choudhary)
Coordinator, IQAC



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Email: iqac@lnmu.ac.in

Ref: IQAC-146A/18

Date: 12/06/2018

Action Taken Report of IQAC Meeting dated 11-05-2018

Agenda	Resolution	Action Taken
Agenda 1: Confirmation of the resolution taken in previous meeting dated 13.01.2018.	The resolution taken in the previous meeting dated 13.01.2018 was read out by the IQAC Co-ordinator and also apprised the members by the action taken. The members unanimously confirmed it.	Unanimously approved
Agenda 2: Approval of the modified AQAR for the year 2016-17.	The member co-ordinator informed the house that the information given by some of the PG Departments are not uniform and lacks proper information. It was suggested that for this a meeting with HoD/Directors and some officers is necessary.	Meeting conducted on 12.05.2018
Agenda3: Preparation of AQAR for the year 2017-18.	It was resolved that a meeting of all concerned will be organized on 12.05.2018 at 02.00 PM in the Meeting Hall of the University. The matter related to AQAR of 2016-17 & 2017-18 will be discussed in the meeting.	Executed
Agenda 4: To consider the proposal of voluntary re-assessment of L. N. Mithila University for improvement in accredited status.	The Co-ordinator of the IQAC informed the house that the validity of grade 'B' (2.46 CGPA) obtained by L. N. Mithila University in the 2 nd Cycle of NAAC Accreditation is valid from June 2015 to June 2020. But by this grade point the university will not be able to get financial grants from the funding agencies such as UGC, RUSA, etc. The Co-ordinator also informed that there is provision in NAAC guidelines for the improvement in grade point by voluntary reassessment. The institutions can approach for reassessment after one year and before three years of NAAC Accreditation. The L. N. Mithila University has eligibility for reassessment. The members unanimously accepted the proposal of reassessment.	Unanimously decided to take this proposal forward
Agenda 5: To constitute a core committee for the preparation of AQAR/SSR etc. for re-assessment.	It was resolved that there is need of two committees for preparation of AQAR & SSR separately for assessment. (a) A committee be constituted to examine the Report and Recommendations made by the Peer Team in 2 nd Cycle NAAC Accreditation in 2015. The committee will submit valuable suggestions with regard to reassessment of NAAC Accreditation of L. N. Mithila University. (b) The IQAC Co-ordinator and Development Officer were authorized to constitute the committee. It was also suggested that second committee will be constituted for the preparation of SSR. Prof. S. Arbind Singh suggested that seven members be assigned for the preparation of seven criteria which was unanimously approved. For this, the IQAC Co-ordinator and Development Officer were authorized.	Necessary action have been initiated
Agenda 6: To consider the proposal to organize a workshop on "New Framework for Assessment process".	It was discussed in the meeting that the NAAC in July 2017 adopted Revised Assessment Framework (RAF) for the Accreditation. For this, it was proposed that a workshop on RAF at local level will be organized and approach for a Resource Person from NAAC office will be made. After getting the acceptance workshop will be organized, For which C.C.D.C. was authorized to expedite the process.	Workshop was organised


(Ratan Kumar Choudhary)
Coordinator, IQAC



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Ref: IQAC-146A/18

Date: 12/06/2018

Action Taken Report of IQAC Meeting dated 12-05-2018

Agenda	Resolution	Action Taken
Agenda 1: To review the short comings found in AQAR of 2016-17 and preparation of AQAR of year 2016-17 and 2017-18.	<p>It was resolved that the format of AQAR sent to the departments by the IQAC will must be duly filled in and revert and to the IQAC office latest by 20.05.2018.</p> <p>The Hon'ble Vice-Chancellor-cum-chairman of the IQAC expressed his displeasure said that plenty of seminars and activities are being organized by the departments, but we are not properly documenting the exents. Following this, The IQAC Co-ordinator explain with example the tact of documentation to the members.</p> <p>It was also resolved that the database of all the teachers and non-teaching staffs of PG departments should reach the D.O. office within two days.</p>	Resolved to convene a special purpose seminar on documentation Management for all stakeholders


(Ratan Kumar Choudhary)
Coordinator, IQAC